COURSE LEADING TO THE DATA PROTECTION BILL/GDPR PRACTITIONER BCS QUALIFICATION
6 Days

AMBERHAWK

DATA PROTECTION/GDPR PRACTITIONER BCS QUALIFICATION (6 days)

What is in this brochure?

A detailed description of 6 days (40 hours) of data protection training (i.e. content, objectives and learner outcomes of each day of the course) that are held in London and Leeds and which lead to the Data Protection Practitioner Qualification of the British Computer Society (BCS). The BCS Practitioner qualification course can also be delivered on-site.

Delegates are assumed to have no previous knowledge of data protection

Course breakdown

The course is made up of **all** the following **subject matter** courses:

- Course **D1** - Introduction to Data Protection
- Course **D2** - Understanding the Data Protection Principles
- Course **D3** – Accountability, Security, Transfer and Subject Access
- Course **D4 –** Other Rights and **Exemptions**
- Course **D5** - Sectoral approach to Data Protection including PECR
- Course **D6** - Commissioner's powers, Codes of Practice, interface with other laws (and some limited exam preparation)

Broad objective of the Course

The prime objective is to produce competent data protection officers with rounded knowledge of the subject matter. No previous knowledge of data protection is assumed. The course has four teaching objectives:

- To study the origins and provisions of the Data Protection Act 2018 based on the GDPR and to gain a theoretical and practical understanding of its terms and of the practical consequences.

- To appreciate, understand, design and implement procedures which meet legal obligations which are derived from the Data Protection Act 2018.

- To study the operation of the Data Protection Act 2018 in specific circumstances, its interaction with other legislation and the common law, and also the Privacy & Electronic Communications Regulations (PECR) in the context of e-commerce.

- To cover the BCS data protection syllabus and obtain the Practitioner qualification.

Learner outcomes for delegates

After attending the course, delegates will be able to:

- recognise the qualities associated with the concept of privacy within the framework of the European Convention on Human Rights and understand the reasons for data protection legislation.

- analyse and understand the definitions, principles and obligations towards data subject rights placed on data controllers by the Data Protection Act (and by the e-commerce obligations of PECR).

- apply the major definitions and obligations to everyday data processing activities and implement procedures to meet the legal requirements set out in data protection legislation.

- apply the obligations to a number of practical situations: for example, marketing, data sharing, the Internet use, human resources, data transfers.

- apply their knowledge effectively to obtain the BCS qualification in data protection.

Practitioner course details (location, dates, fees)

Where	*Regus, 60 Cannon Street, London, EC4N 6NP*	
When	6, 7, 8, 20, 21 & 22 February 2018 ; exam on 5th March 2018 (9.45am – 5.15pm)	
When	13, 14, 15, 20, 21 & 22 March 2018; exam on 9th April 2018 (9.45am – 5.15pm)	
Total fee (& breakdown)	**£2,270+VAT**	6 days training (**£1920**) Mock done at home (**£175**) BCS exam (**£175**)

How do I book a course?

There are three options:

- Use automated booking (http://www.amberhawk.com/dp.asp), **or**

- Fill in the attached booking form from page 4 of this brochure, **or**

- Send an email to info@amberhawk.com with the details on the booking form.

CONTENT OF EACH COURSE

Course D1: Introduction to Data Protection

This part of the course focuses on the definitions, which are the building blocks of data protection, to provide delegates with solid foundations from which to construct their understanding of data protection law. Also covers the history and context of data protection.

Course D2: Understanding the Data Protection Principles

This part of the course provides delegates with a comprehensive understanding of the obligations arising from each data protection principle from a legal and practical standpoint. This course looks at each principle primarily from a legal standpoint; specialist practical application of policies and procedures are found in other courses.

Course D3: Accountability, Security, Transfer and Subject Access

This part of the course addresses the accountability principle, security principle and the transfer options for transfers of personal data outside the European Economic Area. The course will also cover transfers to the UK as a Third Country as the UK leaves the European Union. The afternoon considers

Course D4: Rights and Exemptions

This part of the course explores the remaining rights of data subjects and procedures which they entail, and the main exemptions from all rights

Course D5: Sectoral approach to Data Protection

This part of the course covers the application of all data protection obligations in specific sectors, such as marketing, CCTV, HR, data matching, profiling, data sharing etc as well as the processing of confidential personal data, and marketing under the Privacy and Electronic Communications Regulations (PECR).

Course D6: Commissioner's powers, Codes of Practice, interface with other laws

This course provides an understanding of the law and practice in relation to the Information Commissioner's notification/registration procedures and the full range of enforcement powers available to the Commissioner. Remaining parts of the syllabus and some exam practice.

After the course, you will be given materials to help you revise before the BCS exam.

BOOKING FORM:

1. **E-MAIL** the form (as scanned attachment) to *bookings@amberhawk.com* **or** *info@amberhawk.com*

2. **POST:** Amberhawk Training Limited, c/o Whitesides, Lister House, Lister Hill, Horsforth LS18 5AZ

3. **FAX** to **+ 44 (0)113 258 0845**

Delegate Name			
Job Title			
Organisation Name			
Address			
Address (cont...)			
Town/City		Postcode	
Phone number		E-mail	
Course	Data Protection Practitioner (6 days)	Fee for course £2,270+VAT	
Date of course			
Location	*Regus, 60 Cannon Street, London, EC4N 6NP*		

If the person booking the place is not the named delegate, please provide the following details:

CONTACT NAME			
Billing Address (if different)			
Address (cont...)			
Town/City		Postcode	
Phone number		E-mail	

Signature of person responsible for organising payment

I agree to the terms and conditions contained or referred to in this booking form.

Signed …………………………………………………………………………………Date…………………………

Use of your email address for marketing

Amberhawk Training Limited would like to contact you by e-mail to tell you about our training and related services, and to send you details of future events involving Amberhawk (no more four emails per year most likely). You can also opt out of marketing at any time using the link on our web-site, *www.amberhawk.com* or by emailing *unsubscribe@amberhawk.com*.

Tick the box for "no emails please"   [_]

PAYMENT METHODS (Cheque, Purchase Order, BACS, Credit Card)

Please indicate your payment method by ticking one of the boxes listed below. **The amount to be paid should include VAT.**

BACS	
[ ] I wish to pay by bank transfer BACS ; Reference number (if available)……………………….……	
Amberhawk details for BACS transfers:	
BANK - Natwest, **SORT CODE -** 60-60-05, **ACCOUNT NUMBER –** 45811261	

PURCHASE ORDER By reference to a **Purchase Order**	**Purchase Order Number………………………………………………………….**..

CHEQUE

I enclose a cheque for £………………………

(make cheques payable to Amberhawk Training Limited; send to Amberhawk Training Accounts, c/o Whitesides, Lister House, Lister Hill, Horsforth LS18 5AZ

Last 4 digits of cheque if known……………………………

CREDIT CARD

If you would prefer to provide credit card details by phone, email *accounts@amberhawk.com* **and ask someone to phone you as you want to make a course booking and pay by credit card.**

Or provide your phone number …………………………………………………………………………………

	VISA	MASTER CARD	SWITCH	
Please tick one	**[ ]**	**[ ]**	**[ ]**	

Full name on card:			
16 digit card number:			

Expiry dates:	**From**	**Until**	**Security code:**
(4 digit mm/yy format)			(last 3 digits on the signature strip of the card)
Full postal address including postcode of card holder (*NB, if paying by corporate credit card, this will be the company's address*)**r**			