

# **DATA PROTECTION UPDATE CONFERENCE**

**(Monday, 3rd April 2017, London)**



AMBERHAWK

November 2016

Amberhawk Training Limited and Amberhawk Associates

# SPRING UPDATE CONFERENCE

## (Monday, 3rd April 2017, London)

The Agenda on the next page provides the content. The aim of this conference is to give delegates informal opportunities to keep up-to-date with current developments in data protection and to exchange views and experiences with colleagues working in this field. Data protection experts will be at hand throughout the day, so you can raise your important questions and issues.

For instance, we all know about the General Data Protection Regulation (GDPR); however, public authorities with law enforcement functions have to deal with the related Directive and that is an unknown quantity. Also at the UPDATE learn from experts what you can do to meet the GDPR now, dealing with the vulnerable adult and recent legal developments.

## COST, DATES AND LOCATIONS

Despite the recover, the cost per delegate of attending an Update is a held at a **“BREXIT anxiety busting”** £225 plus VAT! The sessions will take place at Regus offices at City Point, Moorgate on the above date (Nearest Tube Moorgate is under 5 mins walk away)

## PAYMENT, INVOICES AND BOOKINGS

Payment should be made to Amberhawk Training Limited at the time of your booking. Payment options are: (a) **use the online booking system** (new feature) or (b) by completing the booking form attached. You can pay by cheque, BACS, credit card, or provide an order number for reference. The advantage of the automated booking system is that the system will acknowledge all your booking details.

All invoicing will be completed within two weeks of your order. If you do not receive confirmation within two weeks please contact [info@amberhawk.com](mailto:info@amberhawk.com).

## CANCELLATIONS

Cancellations must be confirmed in writing, fax or e-mail to the supplied addresses. They are subject to the following cancellation charges: more than 28 days notice - no charge; between 14 and 28 days notice - 50% of the fee; less than 14 days notice - 100% of the fee.

# DRAFT UPDATE AGENDA

## Monday 3rd April 2017, LONDON

TIMINGS	TOPIC and SPEAKER
9:30-10.00	Registration and arrival; coffee
10.00-10.05	Introduction and welcome
10.05-11.00	“What is the Government’s policy towards the GDPR”, <b>DCMS speaker</b> invited tbc
11.00-11.15	TEA/COFFEE
11.15 -12.10	“Looking forward at the GDPR: The ICO’s view from the bridge”. Jonathan Bamford, Office of the Information Commissioner
12.10- 1.00	“Preparing your organisation for the GDPR”. Martin Hoskins, Associate Director, Grant Thornton LLP.
1.00-2.00	LUNCH and networking
2.00-2.50	“Marketing under the GDPR”: James Milligan, DMA Solicitor, The Direct Marketing Association (UK) Ltd
2:50–3:20	The GDPR and the DP/FOI Interface”: Sue Cullen, Amberhawk
3.20-3.35	TEA/COFFEE
3.35-4:20	“GDPR round up: Other important tasks”; Dr. Chris Pounder. Amberhawk
4.20-4.30	End and Questions to the Panel

You can book via the automated booking system (<http://www.amberhawk.com/bookevents.asp>) or by completing the “Booking” form on <http://www.amberhawk.com/brochures.asp>. Venue for the Update is Regus City Point, London (Moorgate station is within 300 yards. CPD points as per our FAQs on website (<http://www.amberhawk.com/faq.asp?GID=2&AID=29#29>))

*We reserve the right to change the schedule if something important happens.*

# BOOKING FORM: UPDATE

**Please use the automated booking system – it is quicker.**

However, you can complete the booking form **and** payment method (next page), then scan it in and send it to [bookings@amberhawk.com](mailto:bookings@amberhawk.com). If there is any difficulty, please contact [info@amberhawk.com](mailto:info@amberhawk.com).

**Please reserve:**..... place(s) at a unit cost of **£225** (plus VAT) (**total £270.00**) at City Point Regus, 1 Ropemaker Street, London EC2Y 9HT on **Monday, 3rd April 2017, London**

## Name and contact details of delegates attending

Organisation .....

Name of **Delegate 1** ..... Email .....

Name of **Delegate 2**..... Email .....

Name of **Delegate 3** ..... Email .....

## Address for invoicing purposes

Name (if not Delegate 1):.....

Organisation (if not specified above) .....

Street .....




Town/City .....Post code .....

Telephone No. ....

## Payment Methods: Cheque, BACS, Purchase Order, Credit Card

If you use the automated booking system, you can pay by credit card or provide a purchase order.

Alternatively, please indicate your payment method by completing the form set out on the next page. Booking forms not indicating a payment method will be returned; **payments must include VAT.**

<h3>CHEQUE</h3> <p><input type="checkbox"/> I enclose a cheque for £.....</p> <p>Make cheques payable to Amberhawk Training Limited and send to Amberhawk Training Limited, Accounts Department, c/o Whitesides; 6&amp;7 Feast Field, Horsforth, Leeds, West Yorkshire LS18 4TJ</p> <p>Last 4 digits of cheque if available.....</p>			
<h3>PURCHASE ORDER</h3> <p>By reference to the attached <b>Purchase Order</b></p>		<p>Order Number.....</p>	
<h3>BACS TRANSFER</h3> <p><input type="checkbox"/> I wish to pay by bank transfer BACS                      Reference number .....</p> <p><b>Amberhawk details for BACS transfers:</b></p> <p><b>BANK - NatWest, SORT CODE - 60-60-05, ACCOUNT NUMBER – 45811261</b></p>			
<h3>CREDIT CARD</h3> <p><b>Please tick one</b></p> <p><i>(If you prefer to give these details by phone, send your phone number to: <a href="mailto:accounts@amberhawk.com">accounts@amberhawk.com</a> and we will contact you)</i></p>			
<p><b>Full name on card:</b></p>			
<p><b>16 digit card number:</b></p>			
<p><b>Expiry date</b> <b>(mm/yy)</b> 4 digit format</p>		<p><b>Security code:</b> (last 3 digits on the signature strip of the card)</p>	
<p><b>Full postal address including postcode of cardholder</b></p> <p>(NB: if paying by corporate credit card, this will be the company's address)</p>			